

December 21, 2010

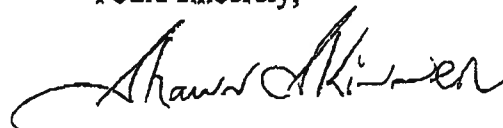
Honourable Christian Paradis
Minister
Natural Resources Canada
House of Commons
Ottawa, Ontario
K1A 0A6

Dear Minister Paradis:

I write to advise you that the Government of Newfoundland and Labrador has appointed Ms. Elizabeth Matthews as a member of the Canada-Newfoundland Labrador Offshore Petroleum Board. A biography for Ms. Matthews is attached.

I wish to also advise that Ms. Matthews has been designated by the Government of Newfoundland and Labrador as Vice-Chair of the Canada-Newfoundland and Labrador Offshore Petroleum Board, upon retirement of the current Vice-Chair at the end of the current calendar year. I am requesting the concurrence of the Government of Canada in this Vice-Chair appointment pursuant to section 10 of the Canada-Newfoundland and Labrador Atlantic Accord Implementation Act.

Yours sincerely,



SHAWN SKINNER
Minister

Attach.

Elizabeth Matthews - Biography

As a senior member of Premier Danny Williams' staff for 7 years, Elizabeth Matthews is recognized as a key contributor to the success of the Williams's administration and has proven herself as a highly effective communicator. Ms. Matthews served as the Premier's Office Director of Communications and Senior Policy Advisor to the Premier and his Cabinet. She was an advisor on all major policy and planning for the Provincial Government, and was a senior member of the negotiating teams for key energy developments. Along with being one of the drafters of the Province's Energy Plan, she was closely involved in all aspects of policy development and implementation; this involved consultations, briefings, strategic planning sessions and communications activities. Among the successful projects she worked on were: the re-negotiation of the Atlantic Accord; the Hebron development; the Lower Churchill development; White Rose extension; Hibernia South; and the VALE INCO project in Long Harbour.

Ms. Matthews was also a key contributor to the 8-year policy platform of the government. Working at the senior executive level, she contributed to the creation and implementation of several highly successful initiatives including but not limited to: nation-leading Poverty Reduction and Student Aid programs; provincial debt reduction plan; a highly successful provincial re-branding program; and a new tourism marketing campaign which was the recipient of several international awards. With a proven track record in crisis communications, Ms. Matthews' career has been marked by an ability to execute extremely effective communications planning, anticipating both public and internal issues and implementing plans of avoidance and mitigation. She also served as a key advisor to the Premier at First Ministers' Meetings, the Council of the Federation and other national and international organizations. Ms. Matthews also has extensive experience in leading the planning of several national and international conferences, including those with the participation of United States Governors, Canadian Premiers, and international business .

Prior to her work in the Premier's Office, Ms. Matthews worked for several years in various government departments including, Mines and Energy, Tourism, Culture and Recreation, Fisheries and Aquaculture, and Education. Born and raised in St. John's she is a graduate of Memorial University of Newfoundland. She has lived and studied abroad in France and Toronto.